

**NOTICE OF A STRATA COMMITTEE MEETING  
THE OWNERS - STRATA PLAN 52948**

**ADDRESS OF THE STRATA SCHEME:**

Macquarie Gardens, 1-15 Fontenoy Road, Macquarie Park NSW 2113

**DATE, PLACE & TIME OF MEETING:** A meeting of the Strata Committee of The Owners - Strata Plan 52948 will be held on 21/03/2019 at the offices of Waratah Strata Management, Suite 200, 160 Rowe Street, Eastwood. The meeting will commence at 06:00 PM.

The Agenda for the meeting is:

- 1 MINUTES**  
That the minutes of the previous strata committee meeting be confirmed as a true record of the proceedings of that meeting.
- 2 OFFICE BEARERS**  
That the strata committee appoint members to the office bearing roles of Chairperson, Secretary and Treasurer.
- 3 FINANCIAL REPORT**  
That the financial reports for the current financial year be tabled and discussed.
- 4 MATTERS ARISING FROM PREVIOUS MINUTES**  
That any matters arising from the previous minutes be tabled and discussed, including the following items:
  - Lift refurbishment project
  - Window Cleaning
  - Swimming pool use by swimming teachers
  - Use of visitor parking spaces and Council parkland
  - Electric car charging
  - Lot 158 correspondence
- 5 CORRESPONDENCE**  
That any correspondence received be tabled and discussed, including the following items:
  - Lift carpet being replaced with vinyl
  - Tennis court use by tennis teachers
  - Disability parking spaces
  - Electricity contract
  - Smoke alarms in units
- 6 GENERAL BUSINESS**  
That any general business items be raised and discussed.
- 7 NEXT MEETING**  
That the date time and location of the next Strata Committee meeting be decided.

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