

ThyssenKrupp Elevator SERVICE REPORT



Building: Mac Carlen NHL Ryde Job No: 1857 Date: 22/11/14

Mechanics: 1: Mick Morris 2: _____ Lift Esc/Path Other _____

Mandatory Risk Assessment

Hazard	RR	Controls	Tick	NR
Working at Height		RCD		
Electrocution		Fire Extinguisher / Fire Blanket		
Energised Equipment, Plant, Services		Lock Out Tagout		
Manual Handling	2	EWP / Scaffold		
Entanglement		Fall Arrest/P.P.E.	✓	k
Slip / Trip / Fall		Mechanical Lifting / 2 Man Lift / Breakdown Load		
Hazardous Substances		MSDS / Spill Kits		
Poor Housekeeping		Isolation, Barricades, Signage		
Crushing		Remove all Waste, and Trip Hazards		
Pinch Points		Insulation of Tools & Equipment		
		Lead Hooks, Lead Stands		

Maintenance Record

Every Visit: 1. Contact Customer 2. Ride Quality 3. Regular Checks 4. Emergency Telephone

Maintenance Entered (Office): _____

Maintenance Program Tasks: Time In: _____ AM PM Time Out: _____ AM PM

Description	Task Group =	Unit Number					
called site contact 0412 152948 no-one answered							

Call Out Report

Fault Reported: Intermittently trapping passengers Unit No: 2

Repair: On Site Call: A/Hour Call: Charge: Group Fault: Follow Up:

SWP: SWP on arrival: R.O.A.: Interference: Shut Down: Travel Time: 11:45 AM PM

Time In: 12:00 AM PM SWP Released: _____ AM PM Time In Service: _____ AM PM Time Out: _____ AM PM

Action Report: tested lift no fault found

Cleaned and inspected all landing door locks
returned lift to service as people

Material Used: needed for lift to move items

Call Out Entered (Office): _____

Call Log Number: 503467 Fault Code: _____

Service Order Charge Details

Charge Client: Charge Other: Cash Charge: Customer Order Number: _____

Client Name: _____ Client Phone Number: _____

Client Address: _____

Client Signature: _____ Mechanic's Signature: _____

NSW 1300 799 599 VIC 1300 799 599 ACT 1300 799 599 SA 1300 799 599 WA 1300 799 599 TAS 1300 799 599 NT 1300 799 599 QLD 1300 652 899 NZ 9379 7798

White-Customer... Pink-Office... Green-Motor Room

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