



19 December 2016

The Owners
1 - 15 Fontenoy Road
MACQUARIE PARK NSW 2113

Dear Lot Owner

RE: STRATA PLAN NO. 52948 - 1-15 FONTENOY ROAD MACQUARIE PARK

Please find attached your February 2017 levy notice. This will be the final levy notice you receive from our agency because the Owners Corporation have terminated BCS and engaged a new Strata Manager (Waratah Strata) to take over the management of your Strata Scheme on the 01/02/2017.

Due to the transfer of management, the current bank account will be closed on the 31/01/2017. The Strata Committee have asked that all lot owners please pay this levy notice prior to this date in order to allow for the payment to be processed before the bank account is closed. Any payments received after this date will be rejected because the bank account will no longer exist.

We thank you in advance for your cooperation in this matter and ask that you please call our office if you needed to discuss this matter further.

Yours faithfully
BCS STRATA MANAGEMENT - EPPING

Mike Smythe
BRANCH MANAGER